

## Head—Technical Audit

A senior techno-commercial expert who is a qualified Civil Engineer with knowledge on Management accounting /costing. A total experience of 18-20 years of which a minimum experience of 6-8 years should have been into the technical auditing of end to end residential and commercial/hospitality/retail projects in a senior managerial level. He or she should possess excellent knowledge in technical audit methods, IS Codes and other building standards.

### **The Head—Technical Audit will examine and assess the following aspects:**

The conformity and the quality of the contract documents (works & supervision contracts)

- Consistency of the document
- Compliance with the relevant procedures of contract documents
- Works and services have been executed in accordance with the provisions of the contract document

### **Projects & Execution**

- Perform sample checks to ensure that the equipments that are being used are adequate in relation to the approved specifications
- The quality of the work in conformity with the technical specifications in the contract.
- Adherence to the drawings - The consistency between the approved drawings, the works actually carried out and the quantities accounted in the interim payment certificates.  
Conformity with respect to environmental protection plan, To assess system flaws, if any, and accordingly advise the management for possible improvements.

### **Accounting / (QS)**

- The Auditor will examine and assess through appropriate audit methods and techniques the correctness of the payment certificates including advance payments based on the works carried out and all materials used at the site have been approved by the appropriate authority.
- The application of Financial Penalties in accordance with the Contract terms
- To verify the bills randomly that have been passed (COP) and paid
- To verify whether bills are being accepted and processed as per the systems laid down.